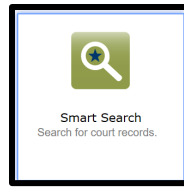


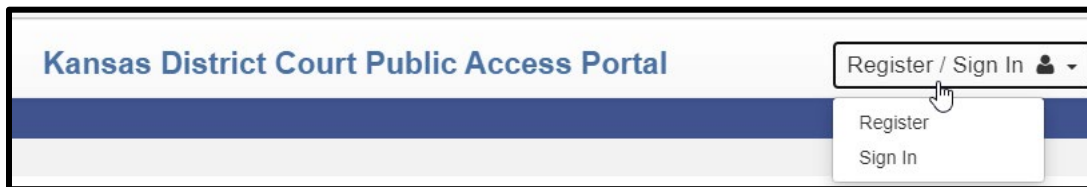
Public Portal Smart Search

<https://prodportal.kscourts.gov/prodportal> or <https://search.kscourts.gov>

A public webpage available on any browser. (Chrome is preferred)



- Users must Register to perform a Smart Search.



- A Record (Case) Number or Name is required for all searches.
 - Case numbers can be searched as 2019CV25 or RL2020CV50 depending on date filed. Refer to the Case Number Format section on page 4.
- Select the ? to display search tips.

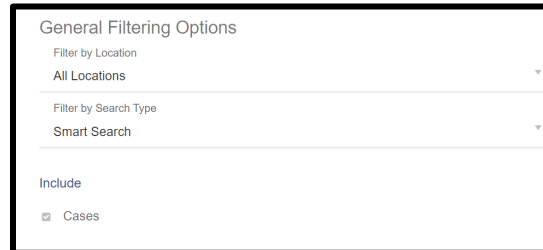
- Check the **I'm not a robot** reCAPTCHA box and verify before selecting **Submit**.
- Select **Advanced Filtering Options** to reveal additional case search options.

Note: Converted documents from any case management system used before Odyssey are **NOT** available on the Public Portal search from the web. Public converted documents are available on the Courthouse Terminal (Kiosk).

Advanced Filtering Options:

General Options

- **Filter by Location** – Use the drop-down arrow to select All locations or an individual county.
- **Filter by Search Type** – Options include Smart Search, Attorney bar number, attorney name, business name, case cross reference number, case number, citation number, judicial officer, nickname and party name.



General Filtering Options

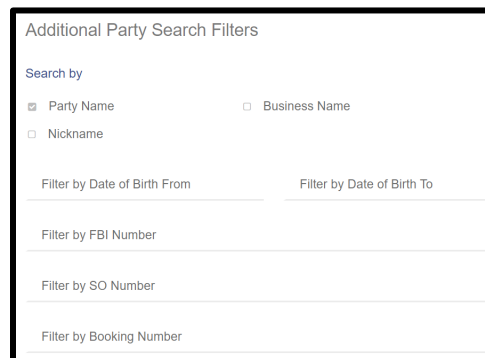
Filter by Location
All Locations ▼

Filter by Search Type
Smart Search ▼

Include
☒ Cases

Party Search Criteria

- **Search by** – Party name, Business name, Nickname or Sounds Like. Business name must be checked if searching for a business.
- **Date of Birth From, Date of Birth To, KBI Number, SO Number, or Booking Number** are additional party search criteria fields.



Additional Party Search Filters

Search by
☒ Party Name ☐ Business Name
☐ Nickname

Filter by Date of Birth From Filter by Date of Birth To

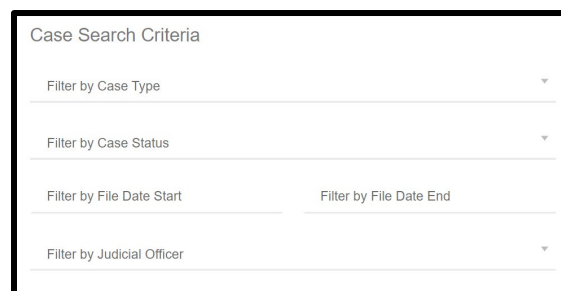
Filter by FBI Number

Filter by SO Number

Filter by Booking Number

Case Search Criteria

- **Filter by Case Type** – Use the drop-down to select a case category.
- **Filter by Case Status** – Use the drop-down to select a case status.
- Select **File Date Start** and **File Date End** to enter a file date range.
- **Filter by Judicial Officer** – Use the drop down to select a judge.



Case Search Criteria

Filter by Case Type ▼

Filter by Case Status ▼

Filter by File Date Start Filter by File Date End

Filter by Judicial Officer ▼

Case Types NOT available on the Public Portal**Converted case types no longer active.***Civil Case Types**

MV Arrest Expungement
MV Child Death Review Board Subpoena
MV Coroner Report
MV Waiver of Parental Consent
Offline Index

Criminal Case Types

Conversion JV*
IP Pre File IIP
JV Felony
JV Infraction
JV Misdemeanor
MR Coroner Inquest
MR Grand Jury
MR Inquisitions
MR Miscellaneous Other
MR Search Warrant
Transfer In Adult
Transfer In Juvenile

Probate or Mental Health Case Types

CT Alcohol*
CT Alcohol & Drug*
CT Alcohol & Mental*
CT Alcohol, Mental & Drug*
CT Care and Treatment
CT Drug*
CT Mental*
CT Mental & Drug*
PR Conservatorship/Trusteeship*
PR Guardianship – Adult
PR Guardianship – Minor
PR Guardianship/Conservatorship
PR Guardianship/Conservatorship – Adult
PR Guardianship/Conservatorship - Minor

Family Case Types**No Adoption, DM cases or CINC cases will appear on the Public Portal.**

Case Number Format for Cases Created in Enterprise Justice Odyssey

All Kansas counties are currently using the Enterprise Justice Odyssey Case Management System.

Any case that is initiated in the Enterprise Justice Odyssey Case Management System will have a new case number format. The case number format will begin with the county abbreviation followed by the four-digit year, case type abbreviation, and the six-digit case number.

Example: a Criminal case filed in Riley County would have a case number of RL-2019-CR-000001.

Cases initiated in the counties of Clay, Dickinson, Geary, Marion, Morris, and Riley counties prior to **August 5, 2019**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- **Example: a Criminal case filed in Riley County prior to August 5, 2019, would have a case number format of 2019-CR-000001.**
- **Example: a Criminal case filed in Riley County after August 5, 2019, would have a case number of RL-2019-CR-000001.**

Cases initiated in the counties of Allen, Anderson, Bourbon, Chautauqua, Cherokee, Coffey, Cowley, Crawford, Franklin, Labette, Linn, Marion, Miami, Montgomery, Neosho, Osage, Riley, Wilson, and Woodson Counties prior to **November 2, 2020**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- **Example: a Criminal case filed in Allen County prior to November 2, 2020, would have a case number format of 2020-CR-000001.**
- **Example: a Criminal case filed in Allen County after November 2, 2020, would have a case number format of AL-2020-CR-000001.**

Cases initiated in the counties of Butler, Elk, and Greenwood counties prior to **November 1, 2021**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- **Example: a Criminal case filed in Butler County prior to November 1, 2021, would have a case number format of 2021-CR-000001.**
- **Example: a Criminal case filed in Butler County after November 1, 2021, would have a case number format of BU-2021-CR-000001.**

Cases initiated in the counties of Barton, Brown, Chase, Cheyenne, Cloud, Decatur, Doniphan, Ellis, Ellsworth, Gove, Graham, Jackson, Jefferson, Jewell, Lincoln, Logan, Lyon, Marshall, Mitchell, Nemaha, Norton, Osborne, Ottawa, Phillips, Pottawatomie, Rawlins, Republic, Rice, Rooks, Russell, Saline, Sheridan, Sherman, Smith, Stafford, Thomas, Trego, Wabaunsee, Wallace, and Washington Counties prior to **July 11, 2022**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- **Example: a Criminal case filed in Barton County prior to July 11, 2022, would have a case number format of 2022-CR-000001.**
- **Example: a Criminal case filed in Barton County after July 11, 2022, would have a case number format of BT-2022-CR-000001.**

Cases initiated in the counties of Atchison, Barber, Clark, Comanche, Edwards, Finney, Ford, Grant, Gray, Greeley, Hamilton, Harper, Harvey, Haskell, Hodgman, Kearny, Kingman, Kiowa, Lane, Leavenworth, McPherson, Meade, Morton, Ness, Pawnee, Pratt, Reno, Rush, Scott, Seward, Stanton, Stevens, Sumner, and Wichita Counties prior to **September 12, 2022**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- Example: a Criminal case filed in Atchison County prior to September 12, 2022, would have a case number format of **2022-CR-000001**.
- Example: a Criminal case filed in Atchison County after September 12, 2022, would have a case number format of **AT-2022-CR-000001**.

Cases initiated in the counties of Douglas, Shawnee, and Wyandotte Counties prior to **April 7, 2023**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- Example: a Criminal case filed in Douglas County prior to April 7, 2023, would have a case number format of **2023-CR-000001**.
- Example: a Criminal case filed in Douglas County after April 7, 2023, would have a case number format of **DG-2023-CR-000001**.

Cases initiated in Sedgwick County prior to **August 3, 2023**, will have the case number format of Year, Case Type abbreviation, and case number of 6 digits.

- Example: a Criminal case filed in Sedgwick County prior to August 3, 2023, would have a case number format of **2023-CR-000001**.
- Example: a Criminal case filed in Sedgwick County after August 3, 2023, would have a case number format of **SG-2023-CR-000001**.

Cases initiated in Johnson County prior to **October 28, 2024**, will have the case number format of two-digit year, Case Type abbreviation, and case number of 5 digits.

- Example: a Criminal case filed in Johnson County prior to October 28, 2024, would have a case number format of **24CR00001**.
- Example: a Criminal case filed in Johnson County after October 28, 2024, would have a case number format of **JO-2024-CR-000001**.